



Kalkaska Public Schools

Posting / Employment Opportunity

May 27, 2025

Varsity Girls' Basketball Coach - 2025-2026 SY

Qualifications

This position requires the following:

- Knowledge equivalent to that which normally would be acquired through the completion of a High School Diploma or GED.
- Previous successful basketball head coaching experience.

Primary Duties & Responsibilities

Required:

- Previous successful Varsity coaching experience.
- Plan, organize, and execute off-season, summer, and pre-season training and preparation programs, this includes recruiting new players on a year round basis.
- Ability to teach offensive and defensive strategies to develop a team concept of basketball.
- Willing to lead a complete program including youth, middle school, and high school programs.
- Ability to motivate and mentor student-athletes of different ages and basketball skill levels in a positive and professional manner.
- Create a safe, positive, and appropriate environment that is conducive to learning.
- Maintain communication with parents, student-athletes, and community, including giving up-to-date information regarding practice/game schedules.
- Celebrate student success through record taking, social media, and the proper reporting to local media and affiliated groups.
- Successfully pass a pre-employment criminal background check.
- The employee shall remain free of any alcohol or non-prescribed controlled substance in the workplace throughout his/her employment in the District.

Preferred:

- Previous successful varsity coaching experience
- Strong communication skills
- Experience working in an educational setting

Compensation

According to schedule B

Deadline

3 p.m. on June 2, 2025 or until filled.

Application Process

Persons interested in this position should submit letters of interest, resume, credentials/certification and list of references in **ONE PDF** document to: jobs@kpschools.com.

Please direct questions to Rick Heitmeyer at e-mail rheimeyer@kpschools.com. Visit our website at www.kpschools.com for additional information about Kalkaska Public Schools.



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The following person is designated to handle inquiries regarding the non-discrimination policies of the District or to address any complaint of discrimination:
Superintendent, Kalkaska Public Schools, 315 S. Coral, Kalkaska, MI 49646; 231-258-9109