



Kalkaska Public Schools

Posting / Employment Opportunity

October 22, 2025

Reading Interventionist at KMS

Qualification Requirements

- B.S. in Ed. with emphasis in literacy, preferred.
- Knowledge of and the ability to assist in instructing reading, writing and mathematics or willingness to attend district provided instruction in these areas.

Duties and Responsibilities

- Ability to supervise and work with middle school children.
- Instruct and reinforce reading and comprehension strategies such as word decoding, summarizing, phonetics, annotating, etc. and use motivational techniques to build confidence and self-esteem in emergent readers.
- Use creative educational games, including computer software programs, to reinforce learning strategies based on individual student needs.
- Plan and prepare lesson materials based on assessments of individual students and their needs.
- Instruct and reinforce writing practices.
- Evidence of good employment record, including attendance.
- Must meet the requirements of Every Student Succeeds Act.
- Any other duties assigned by Administrator.
- Regular and reliable attendance.
- The employee shall remain free of any alcohol or non-prescribed controlled substance in the workplace throughout his/her employment in the District.

This document is intended to describe the general nature and level of the work performed by those assigned to this job. This is not an exhaustive list of all duties and responsibilities. Administration reserves the right to amend and change responsibilities to meet business and organizational needs as necessary.

Compensation

Determined by bargained agreements.

Deadline

3:00 p.m. on November 5, 2025 or until filled.

Application Process

Persons interested in this position should submit letters of interest, resume, credentials/certification and list of references in **ONE PDF** document to: jobs@kpschools.com.

Please direct questions to Rick Heitmeyer at e-mail rheimeyer@kpschools.com. Visit our website at www.kpschools.com for additional information about Kalkaska Public Schools.



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The following person is designated to handle inquiries regarding the non-discrimination policies of the District or to address any complaint of discrimination:
Superintendent, Kalkaska Public Schools, 315 S. Coral, Kalkaska, MI 49646; 231-258-9109