



EXTERNAL Food Service Assistant/5.75Hours/Daily - BS

2023-2024 School Year

Qualifications	<ul style="list-style-type: none"> • Minimum of a high school diploma. • Prior work experience in related field, preferred.
Essential Duties and Responsibilities	<ul style="list-style-type: none"> • Assist Head Cook with preparation, serving and clean up for meals at assigned school. • If Head Cook is absent, step in as Head Cook. • Assist in putting away stock. • Lift/move up to 50 pounds. • Keeps food service work and storage areas clean and orderly. • May rotate with Food Service Assistants as cashier as directed by the Head Cook. • Performs other duties as assigned by the Food Service Director. • Observe safety and security procedures. • Participate in ongoing professional training. • Regular and reliable attendance.
Salary and Benefits	Salary determined by support staff contract.
Deadline	3:00 p.m. on March 20, 2024 or until filled.
Method of Application	<p>Persons who are interested in this position should submit letters of interest, resume, credentials/certification and list of references to:</p> <p style="text-align: center;">Rick Heitmeyer Kalkaska Public Schools 315 South Coral Street Kalkaska, MI 49646</p> <p style="text-align: center;">Or electronically as ONE PDF document to: jobs@kpschools.com</p>
Contact Information	Please direct questions to Rick Heitmeyer at e-mail rheimeyer@kpschools.com .

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The following person is designated to handle inquiries regarding the non-discrimination policies of the District or to address any complaint of discrimination: Superintendent, Kalkaska Public Schools, 315 S. Coral, Kalkaska, MI 49646; 231-258-9109