



Kalkaska Public Schools

*Board of Education Regular Meeting – Minutes
Monday, May 19, 2025*

*Kalkaska Public School
315 South Coral Street
Kalkaska, MI 49646
5:30 p.m.*

Members Present: Dr. Richard Hodgman, Steve Ordway, Mitch Saxton (in at 6:30 p.m.), Mary Scobey, Chase Stevenson, Wendy Watson and Rachael Birgy

Staff Present: Superintendent, Rick Heitmeyer, Human Resource Director, David Alan Tucker, Director of Business Services, Jeff Scroggins, Principals: Staci Short, Laura Gehman and Arica Zenner, and Executive Administrative Assistant, Cari Jo Roberts

Others Present: 17

1. Call to Order	
	The meeting was called to order by Rachael Birgy, at 5:30 p.m.
2. Pledge of Allegiance	
3. Approval of/Amendment to the Agenda	
	Motion by Steve Ordway, support by Mary Scobey, to approve the agenda as amended. Amendments: Adding Laura Gehman as KMS Principal, change dates of overnight field trip to MNU and addition of closed session. Motion Carried 6 to 0.
4. Consent Agenda Items	
	Motion by Wendy Watson, support by Chase Stevenson, to approve the following Consent Agenda Items: <ul style="list-style-type: none">• Minutes from the regular meeting on April 14, 2025, as presented• Payment of General, Bond and Athletic fund bills, as presented• Hiring of Staff (pending cleared background checks)<ul style="list-style-type: none">• Isabell Gulliver, 3rd grade teacher – KUE• Sarah Dudek, 3rd grade teacher – KUE• Amber Fischer, 3rd grade teacher – KUE• April Claycomb, Head Cook – KES• Kimberlee Ellison, Behavior / Break Paraprofessional – ECLC• Jennelle Patton, Counselor – BSE• Laura Gehman, KMS Principal Motion Carried 6 to 0.
5. Student / Staff Recognition	

	<ul style="list-style-type: none"> Arica Zenner, BSE Principal, honoring: Xavier Root, Alex Wagner, Maija Kies, Olive Maiers and Mary Jane Massimino
6.	AI Presentation
	<ul style="list-style-type: none"> Staci Short and Heather Roesstorff, Presenters
7.	Public Communication
	<ul style="list-style-type: none"> Tiffany Marlow Bryan Hawkins
8.	Superintendent Update (1) (2) (3) (4) (5) (6)
	<ul style="list-style-type: none"> ★ Graduation ★ New athletic bus (4) (5) (6) MS Principal update (1) (2) (3) (4) (5) (6) Professional Development 5 to 7 days (1) (2) (3) (4) Regional PreK (1) (2) (3) Kalkaska Area Education Foundation (KAEF) Grants and Scholarships (1) (2) (3) (4) (5) (6) .
9.	Discussion Items
	a. Overnight Basketball Trips (2)
	b. ISD General Fund Annual Resolution
	c. ISD Election
	d. CSM (aka NAWA) Custodial 4-Year Contract / Agreement Extension
	e. Purchase of Ford F-250 maintenance truck through MiDeal purchasing program
	f. Building Level Principal Reports
	g. Closed Session
	Action Items
a.	<p><i>Overnight Field Trip – Sault St. Marie</i></p> <p>Motion by Chase Stevenson, support by Mary Scobey, that the Board of Education approves the overnight Freshman and JV Boys’ Basketball teams at the LSSU camp in Sault St. Marie. They will be departing on June 21, 2025, and returning on June 22, 2025, as presented and requested by Boys’ Varsity Coach, Mr. Jeremy Guggemos.</p> <p>Motion Carried 6 to 0.</p>
b.	<p><i>Overnight Field Trip – Marquette</i></p> <p>Motion by Dr. Richard Hodgman, support by Wendy Watson, that the Board of Education approves the overnight Varsity Boys’ Basketball team attend the NMU camp in Marquette. They will be departing on June 27, 2025 and returning on June 28, 2025, as presented and requested by Boys’ Varsity Coach, Mr. Jeremy Guggemos.</p> <p>Motion Carried 6 to 0.</p>

Vision — Inspiring excellence through perseverance, resilience, and individual success.

Mission — Supporting families to build successful students.

c.	<p><i>ISD General Fund Budget Resolution</i></p> <p>Motion by Mary Scobey, support by Steve Ordway, that the Board of Education approves the 2025 – 2026 Northwest Education Services General Fund Operating Budget, as presented and discussed.</p> <p>Motion Carried 6 to 0.</p> <p>Ayes: Mary Scobey, Steve Ordway, Dr. Richard Hodgman, Chase Stevenson, Wendy Watson and Rachael Birgy</p>
d.	<p><i>ISD Designation of Elected Candidates Resolution</i></p> <p>Motion by Steve Ordway, support by Chase Stevenson, that the Board of Education designates Dr. Richard Hodgman or Mary Scobey, to cast votes for Rachael Birgy, Rick Schmitt and Burt Thompson, as presented and discussed.</p> <p>Motion Carried 5 to 1 to 0.</p> <p>Ayes: Steve Ordway, Chase Stevenson, Dr. Richard Hodgman, Mary Scobey, Wendy Watson</p> <p>Abstain: Rachael Birgy</p>
e.	<p><i>CSM Custodial 4-Year Contract / Agreement Extension</i></p> <p>Motion by Wendy Watson, support by Mary Scobey, that the Board of Education approves the four-year contract renewal for custodial services from CSM, as presented and discussed.</p> <p>Motion Carried 6 to 0.</p> <p>Ayes: Wendy Watson, Mary Scobey, Dr. Richard Hodgman, Steve Ordway, Chase Stevenson and Rachael Birgy</p>
f.	<p><i>Maintenance Truck – Ford F-250 Purchase</i></p> <p>Motion by Chase Stevenson, support by Steve Ordway, that the Board of Education approves the purchase of a 2025 Ford F-250, in the amount of the base price of \$44,195, through the MiDeal cooperative purchasing program, as presented and discussed.</p> <p>Motion Carried 6 to 0.</p> <p>Ayes: Chase Stevenson, Steve Ordway, Dr. Richard Hodgman, Mary Scobey, Wendy Watson and Rachael Birgy</p>
g.	<p><i>Closed Session – Attorney Client Privileged Information</i></p> <p>Motion by Steve Ordway, support by Chase Stevenson, that the Board of Education moves to go into closed session to discuss attorney client privileged information as requested by Superintendent, Heitmeyer</p> <p>*NOTE: No action resulted from closed session.</p> <p>Time In: 6:13 p.m.</p> <p>Time Out: 7:18 p.m.</p>

Vision — Inspiring excellence through perseverance, resilience, and individual success.

Mission — Supporting families to build successful students.

	<p>Motion Carried 6 to 0.</p> <p>Ayes: Steve Ordway, Chase Stevenson, Dr. Richard Hodgman, Mary Scobey, Wendy Watson and Rachael Birgy</p>
11.	Adjournment
	<p>Motion by Mary Scobey, support by Steve Ordway, to adjourn.</p> <p>Motion Carried 7 to 0.</p> <p>Time adjourned: 7:18 p.m.</p>