



Kalkaska Public Schools

*Board of Education Regular Meeting – MINUTES
Monday, March 17, 2025*

*Kalkaska Public School
315 South Coral Street
Kalkaska, MI 49646
5:30 p.m.*

Members Present: Dr. Richard Hodgman, Steve Ordway, Mitch Saxton, Mary Scobey, Chase Stevenson, Wendy Watson and Rachael Birgy

Staff Present: Superintendent, Rick Heitmeyer, Director of Business Services, Jeffrey Scroggins, Human Resource Director, David Alan Tucker, Administrators: Scott Morey, Ryan Moore and Staci Short and Executive Administrative Assistant, Cari Jo Roberts

Others Present: 14

1. Call to Order	The meeting was called to order by Rachael Birgy at 5:30 p.m.
2. Pledge of Allegiance	
3. Approval of/Amendment to the Agenda	Motion by Mary Scobey, support by Chase Stevenson, to approve the agenda as presented. Motion Carried 7 to 0.
4. Consent Agenda Items	Motion by Mary Scobey, support by Steve Ordway, to approve the following Consent Agenda Items: <ul style="list-style-type: none"> · Minutes from the regular meeting on February 17, 2025 and minutes from the special meeting on March 10, 2025, as presented · Payment of General, Bond and Athletic fund bills, as presented · Hiring of Staff (pending cleared background checks) <ul style="list-style-type: none"> · Tony Baldwin, Junior Varsity Baseball Head Coach · Nick Nuzzo, Varsity Boys' Golf Coach Motion Carried 7 to 0.
5. Student / Staff Recognition	<ul style="list-style-type: none"> · Scott Morey, KMS Principal honoring: Administrative Assistant, Nickey Torrey and students, Abigail Brewer, Brynn Foerster and Asher Guggemos · Ryan Moore, KUE Principal honoring: Elijah Flower and Brad Schoenemann
6. Public Communication	<ul style="list-style-type: none"> · None

7.	Superintendent Update (1) (2) (3) (4) (5) (6) <ul style="list-style-type: none"> · Kindergarten Round-Up at BSE and RC (4) (5) (6) · PreK Round-Up at ECLC (4) (5) (6) · Spring sports (4) (5) · Bus staff trained on propane filling station at transit (4) (5) (6) · Live Well billboard (4) (5) · New process and procedure for public comment at Board meetings (4) (5) · 2025 Tri-County LEO Charity Basketball Tournament (4) (5)
8.	Discussion Items
	a. Overnight Robotics Trip
	b. Approval of Non-Union Pay Schedule
	c. Approval of Non-Union Contracts
	d. Middle School and High School Handbook Changes – Equestrian Club
	e. Copier and Printer Service and Supply Contract
	f. Building Level Principal Reports
9.	Action Items
a.	<i>Overnight Robotics Field Trip</i> Motion by Wendy Watson, support by Dr. Richard Hodgman, that the Board of Education approves the Kalkaska Robotic Dragoneers overnight field trip request to East Kentwood High School, Kentwood, Michigan. The team will be departing on March 28, 2025 and returning on March 30, 2025, as presented and requested by Coach Riley Vyverberg. Motion Carried 7 to 0.
b.	<i>Approval of Non-Union Pay Schedule</i> Motion by Steve Ordway, support by Chase Stevenson, that the Board of Education approves the non-union pay schedule, as discussed. Motion Carried 7 to 0. Ayes: Steve Ordway, Chase Stevenson, Dr. Richard Hodgman, Mitch Saxton, Mary Scobey, Wendy Watson and Rachael Birgy
c.	<i>Approval of Non-Union Contract Extensions</i> Motion by Chase Stevenson, support by Mitch Saxon, that the Board of Education approves the following non-union contract extensions, as discussed: <ul style="list-style-type: none"> · Superintendent · Central Office Staff (3) · Principals (5) · Administrative Assistants (10) · Supervisors (2) · Behavior Support (2) Motion Carried 7 to 0.
d.	<i>Middle School and High School Handbook Changes – Equestrian Club</i>

	<p>Motion by Steve Ordway, support by Chase Stevenson, that the Board of Education approves the Kalkaska Middle and High School handbook changes, as presented and discussed.</p> <p>Motion Carried 7 to 0.</p>
e.	<p><i>Copier and Printer Service and Supply Contract</i></p> <p>Motion by Mary Scobey, support by Dr. Richard Hodgman, that the Board of Education authorizes the Superintendent to award the five-year contract with Applied Innovation, as discussed and presented.</p> <p>Motion Carried 7 to 0.</p> <p>Ayes: Mary Scobey, Dr. Richard Hodgman, Steve Ordway, Mitch Saxton, Chase Stevenson, Wendy Watson and Rachael Birgy</p>
10.	Adjournment
	<p>Motion by Mitch Saxton, support by Chase Stevenson, to adjourn.</p> <p>Motion Carried 7 to 0.</p> <p>Time adjourned: 5:53 p.m.</p>