



Kalkaska Public Schools

Board of Education Annual Budget Hearing and Regular Meeting –

MINUTES

Thursday, June 26, 2025

*Kalkaska Public School
315 South Coral Street
Kalkaska, MI 49646
5:00 p.m.*

Members Present: Mary Scobey, Chase Stevenson, Mitch Saxton, Steve Ordway and Rachael Birgy

Staff Present: Superintendent, Rick Heitmeyer, Principals, Staci Short, Laura Gehman and Arica Zenner, Human Resource Director, David Alan Tucker, Director of Business Services, Jeffrey Scroggins and Executive Administrative Assistant

Others Present: 9

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| 1. Call to Order | |
| | The meeting was called to order by Rachael Birgy, at 5:00 p.m. |
| 2. Pledge of Allegiance | |
| 3. Approval of/Amendment to the Agenda | |
| | Motion by Mary Scobey, support by Mitch Saxton, to approve the agenda as presented. |
| | Motion Carried 5 to 0. |
| 4. Public Communication | |
| | <ul style="list-style-type: none">· Lisa Hawkins· Bryan Hawkins· Rowdy Vyverberg· Bryan Karazia· Natalee Haver |
| 5. Discussion Items | |
| a. | 2024-2025 General and Food Service Fund Year-End and Student Activity Budget Amendments |
| b. | 2025-2026 Original General and Food Service Fund and Student Activity Budgets |
| 6. Closing of Public Hearing | |
| | Motion by Mary Scobey, support by Steve Ordway, to close the Public Hearing. |
| | Motion Carried 5 to 0. |
| | Time closed: 5:31 p.m. |
| 7. Consent Agenda Items | |
| | Motion by Mary Scobey, support by Chase Stevenson, to approve the following Consent Agenda Items: |

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| | <ul style="list-style-type: none"> Minutes from the regular meeting on May 19, 2025, as presented Payment of General, Bond and Athletic fund bills, as presented Hiring of Staff (pending cleared background checks) <ul style="list-style-type: none"> Olivia Twa, KHS English Teacher Taylor Kruger, GSRP Teacher Melissa Patnode, JV Volleyball Coach Natalee Haver, 8th Grade Volleyball Coach Kelli Wilde, Girls' Varsity Basketball Head Coach Stephen Porter, Assistant Varsity Football Coach Shaelyn Keenan, Food Service Assistant Monica Crawford-Heiser, HS Administrative Assistant Sandra Kittle, MS Administrative Assistant <p>Motion Carried 5 to 0.</p> |
| 8. | Tenure Teacher Recognition |
| | <p>David Alan Tucker honoring the following staff that have achieved teacher tenure at KPS:</p> <ul style="list-style-type: none"> Anissa Bruso Katelynn Schneider Susan Waghorne David Schneider Samantha Malenfant Laura Kirchofer Carly Molencamp |
| 9. | Superintendent Update (1) (2) (3) (4) (5) (6) |
| | <ul style="list-style-type: none"> Changing directions (1) (2) (3) (4) (5) (6) Blazer Weekend (Blazer Bash, KAEF golf outing etc) (1) (2) (3) (4) (5) (6) Sheriff Department golf outing (4) (5) (6) Teach!Michigan (1) (2) (3) (4) (5) (6) |
| 10. | Discussion Items |
| a. | 2024 - 2025 General Fund, Food Service and Student Activity Budget Amendments |
| b. | 2025 - 2026 Original General Fund, Food Service and Student Activity Budgets |
| c. | MHSAA Resolution |
| d. | Approval of the annual L-4029 form |
| 11. | Blazer Board Briefs |



Resignations and Retirements:

- David Manchester, resigned from Varsity Girls' Basketball
- Karen Garrison, resigned from teaching
- Scott Morey, resigned as KMS Principal
- Natalee Haver, resigned from freshman volleyball
- Sara Waterman, retiring, **CONGRATULATIONS!**
- Rhonda Wurtz, retiring, **HAVE FUN in RETIREMENT!**
- Abigail Preston, moving from PreK teacher to Kdg teacher at a sister school
- Paul Cartmell, resigned from MS head football coach, time commitments
- Kelli Wilde, resigned as JV Girls' basketball coach
- Stephen Porter, resigned as JV Football coach

12. Action Items

a. 2024 -2025 General Fund Year-End Budget Amendments

Motion by Mitch Saxton, support by Mary Scobey, that the Board approves the **2024 - 2025 General Fund Budget Amendment** resolution, as presented, and thereby adopts the adjusted budget, reflecting \$21,545,000 of revenues and \$21,767,000 of expenditures which results in a net reduction of \$222,000 to the fund balance.

Motion Carried 5 to 0.

Ayes: Mitch Saxton, Mary Scobey, Chase Stevenson, Steve Ordway and Rachael Birgy

b. 2025 - 2026 General Fund Budget

Motion by Chase Stevenson, support by Steve Ordway, that the Board approves the **2025 - 2026 General Fund Budget** resolution, as presented, reflecting \$19,950,000 of revenues and \$20,360,000 of expenditures which results in net expenditures of \$410,000 from the fund balance.

Motion Carried 5 to 0.

Ayes: Chase Stevenson, Steve Ordway, Mitch Saxton, Mary Scobey and Rachael Birgy

c. 2024 - 2025 Food Service Year-End Budget Amendments

Motion by Steve Ordway, support by Mitch Saxton, that the Board approves the **2024 - 2025 Food Service Budget Amendment** resolution and thereby adopts the adjusted budget, as presented, reflecting \$1,250,000 of revenues and \$1,332,000 of expenditures which results in net expenditures of \$82,000 from the fund balance.

Motion Carried 4-1-0.

Ayes: Steve Ordway, Mitch Saxton, Chase Stevenson and Rachael Birgy

Abstain: Mary Scobey

d. 2025 - 2026 Food Service Budget

Vision — Inspiring excellence through perseverance, resilience, and individual success.

Mission — Supporting families to build successful students.

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| | <p>Motion by Chase Stevenson, support by Steve Ordway, that the Board approves the 2025 - 2026 Food Service Budget resolution, as presented, reflecting \$1,293,000 of revenues and \$1,339,000 of expenditures which results in reduction of \$46,000 to the fund balance.</p> <p>Motion carried 4 to 1 to 0.</p> <p>Ayes: Chase Stevenson, Steve Ordway, Chase Stevenson and Rachael Birgy</p> <p>Abstain: Mary Scobey</p> |
| e. | <p>2024 - 2025 Student Activity Year-End Budget Amendments</p> <p>Motion by Mary Scobey, support by Steve Ordway, that the Board approves the 2024 - 2025 Student Activity Budget Amendment resolution and thereby adopts the adjusted budget, as presented, reflecting \$347,000 of revenues and \$265,000 of expenditures which results in a net addition of \$82,000 to the fund balance.</p> <p>Motion Carried 5 to 0.</p> <p>Ayes: Mary Scobey, Steve Ordway, Mitch Saxton, Chase Stevenson and Rachael Birgy</p> |
| f. | <p>2025 -2026 Student Activities Fund</p> <p>Motion by Steve Ordway, support by Mary Scobey, that the Board approves the 2025 - 2026 Student Activities Fund resolution, as presented, reflecting \$375,000 of revenues and \$375,000 of expenditures which results in expenditures of \$0 from the fund balance.</p> <p>Motion Carried 5 to 0.</p> <p>Ayes: Steve Ordway, Mary Scobey, Mitch Saxton, Chase Stevenson and Rachael Birgy</p> |
| g. | <p>MHSAA Membership Resolution</p> <p>Motion by Mitch Saxton, support by Mary Scobey, that the Board of Education approves the MHSAA Membership Resolution beginning August 1, 2025 through July 31, 2026, as presented.</p> <p>Motion Carried 5 to 0.</p> <p>Ayes: Mitch Saxton, Mary Scobey, Steve Ordway, Chase Stevenson and Rachael Birgy</p> |
| h. | <p>Approval of the L-4029 form</p> <p>Motion by Mary Scobey, support by Mitch Saxton, that the Board of Education approves the resolution for the acceptance of the 2025-2026 tax appropriation in the annual L-4029, as presented.</p> <p>Motion Carried 5 to 0.</p> <p>Ayes: Mary Scobey, Mitch Saxton, Steve Ordway, Chase Stevenson and Rachael Birgy</p> |
| i. | <p>Closed Session – Superintendent Evaluation</p> <p>Motion by Steve Ordway, support by Chase Stevenson, that the Board of Education goes into closed session to discuss the Superintendent’s Evaluation.</p> |

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| | <p>Motion Carried 5 to 0.</p> <p>Time Start: 5:48 p.m.</p> <p>Time End: 6:58 p.m.</p> <p>Ayes: Steve Ordway, Chase Stevenson, Mitch Saxton, Mary Scobey and Rachael Birgy</p> |
| 13. | Adjournment |
| | <p>Motion by Steve Ordway, support by Mitch Saxton, to adjourn.</p> <p>Motion Carried 5 to 0.</p> <p>Time adjourned: 6:58 p.m.</p> |