



Kalkaska Public Schools

*Board of Education Regular Meeting – MINUTES
Monday, February 17, 2025*

*Kalkaska Public School
315 South Coral Street
Kalkaska, MI 49646
5:30 p.m.*

Members Present: Dr. Richard Hodgman, Mitch Saxton, Mary Scobey, Chase Stevenson, Wendy Watson and Steve Ordway

Staff Present: Superintendent, Rick Heitmeyer, Human Resource Director, David Alan Tucker, Director of Business Services, Jeffrey Scroggins, Administrators, Scott Morey and Staci Short and Executive Administrative Assistant, Cari Jo Roberts

Others Present: 8

1. Call to Order	
	The meeting was called to order by Steve Ordway, at 5:30 p.m.
2. Pledge of Allegiance	
3. Approval of/Amendment to the Agenda	
	Motion by Wendy Watson, support by Mary Scobey, to approve the agenda as presented. Motion Carried 6 to 0.
4. Consent Agenda Items	
	Motion by Chase Stevenson, support by Mary Scobey, to approve the following Consent Agenda Items: <ul style="list-style-type: none">· Minutes of January 20, 2025, as presented· Payment of General, Bond and Athletic fund bills, as presented· Hiring of Staff (pending cleared background checks)<ul style="list-style-type: none">· Mason Moses, as the Varsity Baseball Coach· Paige Fisher, KUE Responsibility Center Paraprofessional· Jeremy Wilkinson, Varsity Baseball Assistant Coach· Mia Broderick, Varsity Softball Assistant Coach Motion Carried 6 to 0.
5. Student / Staff Recognition	
	<ul style="list-style-type: none">· Coca-Cola Scholar WINNER, KHS Senior, <i>Aubrey Manchester</i>
6. Public Communication	
	<ul style="list-style-type: none">· None.

7.	Superintendent Update (1) (2) (3) (4) (5) (6)
	<ul style="list-style-type: none"> · School Resource Officer Update, Eric Rohring (Nov, Feb and June) (4) (5) (6) · Emergency Operations Plan (1) (2) (3) (4) (5) (6) · Grand Traverse Regional Community Foundation Luncheon – Table of 8 (4) (5) · OPIE (Outstanding Persons in Education) Winners, Angela Hillier and Michelle Walters (4) · Public Comment – New Procedure Discussion (4) (5) · Pupil Accounting Building Secretaries and Their Audits (4) (6) · I LOVE YOU GUYS Survey Results (1) (2) (3) (4) (5) (6) · Rapid City Elementary Winter Carnival (4) (5) · KHS Play: Clue (2) (3) (4) (5)
8.	Discussion Items
	a. Equestrian Club
	b. Mid-Year General Fund Budget Amendments
	c. Donations
	d. Middle School Handbook Changes
	e. Building Level Principal Reports
	f. Closed Session – Superintendent Evaluation
9.	Action Items
a.	<p><i>General Fund Budget Amendments</i></p> <p>Motion by Mary Scobey, support by Dr. Richard Hodgman, that the Board approves the 2024 - 2025 General Fund Budget Amendment resolution, as presented, and thereby adopt the adjusted budget, reflecting \$21,515,000 of revenues and \$21,728,000 of expenditures which results in a net expenditures of \$213,000 from the fund balance.</p> <p>Motion Carried 6 to 0.</p> <p>Ayes: Mary Scobey, Dr. Richard Hodgman, Mitch Saxton, Chase Stevenson, Wendy Watson and Steve Ordway</p>
b.	<p><i>Donation</i></p> <p>Motion by Wendy Watson, support by Chase Stevenson, that the Board of Education approves the generous donation from Brent’s Oilfield Services, LLC for the KHS Robotics team, Dragoneers in the amount of \$1,000. Thank you for your support.</p> <p>Motion Carried 6 to 0.</p> <p>Ayes: Wendy Watson, Chase Stevenson, Dr. Richard Hodgman, Mitch Saxton, Mary Scobey and Steve Ordway</p>
c.	<p><i>Donation</i></p> <p>Motion by Dr. Richard Hodgman, support by Chase Stevenson, that the Board of Education approves the generous donation from R. L. Morris for the KHS Art Program, in the amount of \$5,000. Thank you for your support.</p> <p>Motion Carried 6 to 0.</p>

	<p>Ayes: Dr. Richard Hodgman, Chase Stevenson, Mitch Saxton, Mary Scobey, Wendy Watson and Steve Ordway</p>
d.	<p><i>Middle School Handbook Changes</i> Motion by Mary Scobey, support by Wendy Watson, that the Board of Education approves the Kalkaska Middle School handbook changes, as presented and discussed.</p> <p>Motion Carried 6 to 0.</p>
e.	<p><i>Closed Session – Superintendent Evaluation</i> Motion by Chase Stevenson, support by Mitch Saxton, that the Board the Education moves to closed session to discuss Superintendent Heitmeyer’s evaluation, as requested by Superintendent Heitmeyer. *No action resulted from closed session.</p> <p>Time In: 6:11 p.m.</p> <p>Time Out: 7:40 p.m.</p> <p>Ayes: Chase Stevenson, Mitch Saxton, Dr. Richard Hodgman, Mary Scobey, Wendy Watson and Steve Ordway</p>
10.	Adjournment
	<p>Motion by Mary Scobey, support by Mitch Saxton, to adjourn.</p> <p>Motion Carried 6 to 0.</p> <p>Time adjourned: 7:40 p.m.</p>