




Kalkaska Public Schools

Board of Education Regular Meeting – Agenda
Monday, December 15, 2025

Kalkaska Public School
315 South Coral Street
Kalkaska, MI 49646
5:30 p.m.

1.	Call to Order
	The meeting was called to order by _____, at _____ p.m.
2.	Pledge of Allegiance
3.	Approval of/Amendment to the Agenda
	<i>Recommended Motion:</i> Motion by _____, support by _____, to approve the agenda as presented/amended. Motion (Carried/Failed) _____ to _____.
4.	Consent Agenda Items
	<i>Recommended Motion:</i> Motion by _____, support by _____, to approve the following Consent Agenda Items: <ul style="list-style-type: none">Minutes from the regular meeting on November 17, 2025, and special meeting minutes on December 4, 2025, as presentedPayment of General, Bond and Athletic fund bills, as presentedHiring of staff (pending cleared background checks): <i>Professional Staff:</i><ul style="list-style-type: none">Lauren Marcinek, ELA teacher at KMSSusan Athearn, Social studies teacher at KMS. Motion (Carried/Failed) _____ to _____.
5.	Student / Staff Recognition
	<ul style="list-style-type: none">Kalkaska Middle School Principal Mrs. Laura Gehman recognizing the Junior Honor Society members and their advisor, Kristina Willis. Mrs. Gehman is also recognizing Jana Taylor and Molly Henderson.
6.	Public Communication
	<ul style="list-style-type: none"><i>Persons wishing to address the Board: please fill out the request to address the Board of Education located by the sign-in sheet and give to the Board President.</i>
7.	Superintendent Update (1) (2) (3) (4) (5) (6)

	<ul style="list-style-type: none"> • DSIC – Data and academics deep dive (1) (2) (3) • MICIP – Walk throughs (1) (2) (3) • Teach!Michigan Memphis (1) (2) (3) (4) (5) (6) • ISD supe speaks at Grand Traverse Regional Community Foundation Event (1) (2) (3) • Winter weather communication (4) (5) (6) • Dr. Jim Henry (4) (5) •
8. Discussion Items	
	a. Naming of the Kalkaska Softball Complex
	b. Approval of Board Policy 40-1
	c. Overnight Robotics Trip
	d. High School Handbook Change
	e. Rapid City Elementary Future
	f. Building Level Reports
	g. Closed Session
9. Blazer Board Briefs	
	<p>Resignations and Retirements:</p> <ul style="list-style-type: none"> • Britny Whitney, GSRP Para • Natalee Haver, Freshman Volleyball Coach • Mia Broderick, Varsity Softball Assistant Coach • David Schneider, KMS / RC Special Education Teacher
10. Action Items	
a.	<p>Recommended Motion: Naming of the Kalkaska Softball Complex</p> <p>Motion by _____, support by _____, that the Board of Education supports the naming of the softball complex _____, as discussed and presented</p> <p>Motion (Carried/Failed) _____ to _____.</p> <p>***A Roll Call Vote is Required***</p> <p>Doc: Y / N, Steve: Y / N, Mitch: Y / N, Mary: Y / N, Chase: Y / N, Wendy: Y / N, Rachael: Y / N</p>
b.	<p>Recommended Motion: Board Policy 40-1</p> <p>Motion by _____, support by _____, that the Board of Education approves the following policies: po5120, po1430, po3430, po4430, po2210, po2266, po2412, po4162, po5460, po5517.01, po7540.02, po7541, po8300, po8305, po2260.01, po2260, po3123, po4123, po1422, po1422.02, po1623, po1662, po3122, po3122.02, po3362, po4122, po4122.02 and po4362, as presented and discussed.</p> <p>Motion (Carried/Failed) _____ to _____.</p> <p>***A Roll Call Vote is Required***</p>

Vision — Inspiring excellence through perseverance, resilience, and individual success.

Mission — Supporting families to build successful students.

	Doc: Y / N, Steve: Y / N, Mitch: Y / N, Mary: Y / N, Chase: Y / N, Wendy: Y / N, Rachael: Y / N
c.	<p><i>Recommended Motion: Overnight Robotics Trip</i></p> <p>Motion by _____, support by _____, that the Board of Education approves the overnight robotics trip departing April 9 and returning April 11, 2026 to East Kentwood High School in Kentwood, as requested by Robotics' Coach Riley Vyverberg.</p> <p>Motion (Carried/Failed) _____ to _____.</p>
c.	<p><i>Recommended Motion: High School Handbook Change</i></p> <p>Motion by _____, support by _____, that the Board of Education approves the high school / athletic handbook changes, as presented.</p> <p>Motion (Carried/Failed) _____ to _____.</p>
d.	<p><i>Recommended Motion: Closed Session</i></p> <p>Motion by _____, support by _____, that the Board of Education moves to go into closed session to discuss Superintendent Heitmeyer's evaluation, as requested by Superintendent Heitmeyer.</p> <p>Motion (Carried/Failed) _____ to _____.</p> <p>***A Roll Call Vote is Required***</p> <p>Doc: Y / N, Steve: Y / N, Mitch: Y / N, Mary: Y / N, Chase: Y / N, Wendy: Y / N, Rachael: Y / N</p>
11.	Adjournment
	<p>Motion by _____, support by _____, to adjourn.</p> <p>Motion (Carried/Failed) _____ to _____.</p> <p>Time adjourned: _____</p>