



Kalkaska Public Schools

*Board of Education Regular Meeting – Minutes
Monday, August 18, 2025*


*Kalkaska Public School
315 South Coral Street
Kalkaska, MI 49646
5:30 p.m.*

Members Present: Mary Scobey, Mitch Saxton, Wendy Watson, Dr. Richard Hodgman (in at 5:34 p.m.), Chase Stevenson and Steve Ordway

Staff Present: Superintendent, Rick Heitmeyer, Director of Business Services, Jeffrey Scroggins, Human Resource Director, David Alan Tucker, Principal, Staci Short, Dean of Students, Kevin Malbouef and Executive Administrative Assistant, Cari Jo Roberts

Others Present: 4

1. Call to Order	
	The meeting was called to order by Steve Ordway, 5:30 at p.m.
2. Pledge of Allegiance	
3. Approval of/Amendment to the Agenda	
	Motion by Mary Scobey, support by Mitch Saxton, to approve the agenda, as amended. *Correction to date of July minutes under consent agenda and correction of who made and supported motion on the July 2025 proposed minutes. Motion Carried 5 to 0.
4. Consent Agenda Items	
	Motion by Mary Scobey, support by Wendy Watson, to approve the following Consent Agenda Items: <ul style="list-style-type: none">• Minutes from the public hearing and regular meeting on July 28, 2025, as presented• Payment of General, Bond and Athletic fund bills, as presented• Hiring of staff(pending cleared background checks): Certified Staff:<ul style="list-style-type: none">• Julia Messingschlager, KMS Special Education Teacher• Natalee Haver, KHS Counselor• Katie Wozniak, BSE Kindergarten Teacher Ancillary Staff:<ul style="list-style-type: none">• Natalee Haver, Freshman Volleyball Coach• Angie Bromley, Fall Sports Event Manager• Andy Urquhart, Varsity Assistant Soccer Coach• Megan Jordan, PreK Strong Beginnings Teacher Motion Carried 5 to 0.

5.	Public Communication
	<ul style="list-style-type: none"> None.
6.	Superintendent Update (1) (2) (3) (4) (5) (6)
	<ul style="list-style-type: none"> Gerry Brooks (info about him in packet) (1) (2) (3) (4) (5) (6) REMINDER: KAEF Golf Outing – Fundraiser – August 23, 2025 at Twin Birch Golf Club (5) (6) MASB Fall Conference (info in packet, call CJ to sign up) (4) (6) Blazer Bash (flyer in packet, call CJ to sign up to help) (4) (5)
7.	Discussion Items
	a. School Liaison Officer Contract
	b. Closed Session
8.	Blazer Board Briefs
	<div>  <div> <i>Resignations and Retirements:</i> <ul style="list-style-type: none"> Natalee Haver, 8th Grade Volleyball Coach Charles Short, JV Assistant Football Coach </div> </div>
9.	Action Items
a.	<p><i>School Liaison Officer Contract</i></p> <p>Motion by Wendy Watson, support by Chase Stevenson, that the Board of Education approves the proposed school liaison contract with Kalkaska Sheriff Department, as discussed.</p> <p>Motion Carried 6 to 0.</p> <p>Ayes: Wendy Watson, Chase Stevenson, Dr. Richard Hodgman, Mitch Saxton, Mary Scobey and Steve Ordway</p>
b.	<p><i>Closed Session</i></p> <p>Motion by Chase Stevenson, support by Mary Scobey, that the Board of Education moves to go into closed session to discuss attorney client privileged information, as requested by Superintendent Heitmeyer.</p> <p>*Note: no action resulted from closed session.</p> <p>Motion Carried 6 to 0.</p> <p>Time In: 5:38 p.m.</p> <p>Time Out: 6:03 p.m.</p> <p>Ayes: Chase Stevenson, Mary Scobey, Dr. Richard Hodgman, Mitch Saxton, Wendy Watson and Steve Ordway</p>

Vision — Inspiring excellence through perseverance, resilience, and individual success.

Mission — Supporting families to build successful students.

10.	Adjournment
	<p>Motion by Wendy Watson, support by Mary Scobey, to adjourn.</p> <p>Motion Carried 6 to 0.</p> <p>Time adjourned: 6:04 p.m.</p> <p>Next Board of Education meeting: Monday, September 15, 2025 at 5:30 p.m.</p>