




# Kalkaska Public Schools

Board of Education Regular Meeting – Agenda  
Monday, August 18, 2025

Kalkaska Public School  
315 South Coral Street  
Kalkaska, MI 49646  
5:30 p.m.

1.	<b>Call to Order</b>
	The meeting was called to order by _____, at _____ p.m.
2.	<b>Pledge of Allegiance</b>
3.	<b>Approval of/Amendment to the Agenda</b>
	<i>Recommended Motion:</i> Motion by _____, support by _____, to approve the agenda as presented/amended.  Motion (Carried/Failed) _____ to _____.
4.	<b>Consent Agenda Items</b>
	<i>Recommended Motion:</i> Motion by _____, support by _____, to approve the following Consent Agenda Items: <ul style="list-style-type: none"><li>• Minutes from the public hearing and regular meeting on June 26, 2025, as presented</li><li>• Payment of General, Bond and Athletic fund bills, as presented</li><li>• Hiring of staff(pending cleared background checks):  <i>Certified Staff:</i><ul style="list-style-type: none"><li>• Julia Messingschlager, KMS Special Education Teacher</li><li>• Natalee Haver, KHS Counselor</li><li>• Katie Wozniak, BSE Kindergarten Teacher</li></ul> <i>Ancillary Staff:</i><ul style="list-style-type: none"><li>• Natalee Haver, Freshman Volleyball Coach</li><li>• Angie Bromley, Fall Sports Event Manager</li><li>• Andy Urquhart, Varsity Assistant Soccer Coach</li><li>• Megan Jordan, PreK Strong Beginnings Teacher</li></ul></li></ul> Motion (Carried/Failed) _____ to _____.
5.	<b>Public Communication</b>
	<ul style="list-style-type: none"><li>• <i>Persons wishing to address the Board: Please fill out the request to address the Board of Education located by the sign in sheet and give to the Board President.</i></li></ul>

6.	<b>Superintendent Update</b> (1) (2) (3) (4) (5) (6)
	<ul style="list-style-type: none"> <li>Gerry Brooks (info about him in packet) (1) (2) (3) (4) (5) (6)</li> <li>REMINDER: KAEF Golf Outing – Fundraiser – August 23, 2025 at Twin Birch Golf Club (5) (6)</li> <li>MASB Fall Conference (info in packet, call CJ to sign up) (4) (6)</li> <li>Blazer Bash (flyer in packet, call CJ to sign up to help) (4) (5)</li> </ul>
7.	<b>Discussion Items</b>
	a. School Liaison Officer Contract
	b. Closed Session
8.	<b>Blazer Board Briefs</b>
	<b>Resignations and Retirements:</b> <ul style="list-style-type: none"> <li>Natalee Haver, 8<sup>th</sup> Grade Volleyball Coach</li> <li>Charles Short, JV Assistant Football Coach</li> </ul>
9.	<b>Action Items</b>
a.	<p><b>Recommended Motion: School Liaison Officer Contract</b></p> <p>Motion by _____, support by _____, that the Board of Education approves the proposed school liaison contract with Kalkaska Sheriff Department, as discussed.</p> <p>Motion (Carried/Failed) _____ to _____.</p> <p>***A Roll Call Vote is Required***</p> <p>Doc: Y / N, Steve: Y / N, Mitch: Y / N, Mary: Y / N, Chase: Y / N, Wendy: Y / N, Rachael: Y / N</p>
b.	<p><b>Recommended Motion: Closed Session</b></p> <p>Motion by _____, support by _____, that the Board of Education moves to go into closed session to discuss attorney client privileged information, as requested by Superintendent Heitmeyer.</p> <p>Motion (Carried/Failed) _____ to _____.</p> <p>***A Roll Call Vote is Required***</p> <p>Doc: Y / N, Steve: Y / N, Mitch: Y / N, Mary: Y / N, Chase: Y / N, Wendy: Y / N, Rachael: Y / N</p>
10.	<b>Adjournment</b>
	<p>Motion by _____, support by _____, to adjourn.</p> <p>Motion (Carried/Failed) _____ to _____.</p> <p>Time adjourned: _____</p>