



Kalkaska Public Schools

*Board of Education Regular Meeting – MINUTES
Monday, April 14, 2025*

*Rapid City Elementary School
5258 River Street, 1st Street
Rapid City, MI 49676
5:30 p.m.*

Members Present: Mitch Saxton, Dr. Richard Hodgman, Chase Stevenson, Wendy Watson, Mary Scobey and Rachael Birgy

Staff Present: Superintendent, Rick Heitmeyer, Human Resource Director, David Alan Tucker, Director of Business Services, Jeffrey Scroggins, Principals, Staci Short and Laura Gehman and Executive Administrative Assistant, Cari Jo Roberts

Others: 7

1. Call to Order	
	The meeting was called to order by Rachael Birgy, at 5:30 p.m.
2. Pledge of Allegiance	
3. Approval of/Amendment to the Agenda	
	Motion by Wendy Watson, support by Mary Scobey, to approve the agenda as presented. Motion Carried 6 to 0.
4. Consent Agenda Items	
	Motion by Chase Stevenson, support by Mitch Saxton, to approve the following Consent Agenda Items: <ul style="list-style-type: none">• Minutes from the regular meeting on March 17, 2025, as presented• Payment of General, Bond and Athletic fund bills, as presented• Hiring of Staff (pending cleared background checks)<ul style="list-style-type: none">• Autumn Kirkland, Varsity Volleyball Head Coach• Rowdy Vyverberg, Middle School Boys' Track and Field Coach• Jacob Sutton, High School Event Manager – Spring Sports• Mitchel Vieau, Bus Driver Motion Carried 6 to 0.
5. Student / Staff Recognition	
	<ul style="list-style-type: none">• Laura Gehman, Rapid City Principal, honoring: Brett Bontrager, SEEDS Coordinator and the SEEDS students who participated in the SEEDS cooking lessons.• Fourth graders: Emma Ager, Ivaine Amidon, Ella Deater, Glenn Howe, Jonathon McKinnon and Makenna Scarborough• Fifth graders: Trinity Chambers, Dyson Dyell and Chase Finley
6. Public Communication	

	<ul style="list-style-type: none"> • Natalee Haver • Bryan Hawkins • Lisa Hawkins • Joann Childs
7. Superintendent Update (1) (2) (3) (4) (5) (6)	
	<ul style="list-style-type: none"> • Kindergarten Round-Up (4) (5) (6) • PreK Round-Up at ECLC (4) (5) (6) • Kdg Round-Up Ad for RC (4) (5) (6) • Snow day forgiveness Application and Approval (1) (2) (3) (4) (5) (6) • Trout Festival – Board Ride on Bus (4) • Alt Ed Student Count (39) (4) (5) (6) • Tech Update (6) • DSIC Update (1) (2) (3) (4) (5) (6) • Custodial Contract Renewal (4) (5) • NSC All Academic Ceremony (4) (5) • Safety Update FYI (4) (5)
8. Discussion Items	
	a. Overnight Science and Art Field Trip
	b. Approval of Board Policy, Vol. 39, No. 2
	c. ISD Election
	d. Building Level Principal Reports
9. Action Items	
a.	<p><i>Overnight Field Trip</i></p> <p>Motion by Wendy Watson, support by Chase Stevenson, that the Board of Education approves the overnight science and art field trip request to Detroit, Michigan. They will be departing on October 7, 2025, and returning on October 8, 2025, as presented and requested by KHS Science Teacher, Mrs. Kim Cotton.</p> <p>Motion Carried 6 to 0.</p>
b.	<p><i>Neola Board Policy, Vol. 39, No. 2</i></p> <p>Motion by Dr. Richard Hodgman, support by Mitch Saxton, that the Board of Education approves the following Board Policies: po0131.1, po2340, po5320, po5330, po5330.01, po5350, po5460, po8320, po8500, po8510 and 8640.</p> <p>Motion Carried 6 to 0.</p> <p>Ayes: Dr. Richard Hodgman, Mitch Saxton, Mary Scobey, Chase Stevenson, Wendy Watson and Rachael Birgy</p>
c.	<p><i>ISD Resolution – Electoral Representative</i></p> <p>Motion by Chase Stevenson, support by Wendy Watson, that the Board of Education adopts the Resolution to Consider Designation of Electoral Representative for the June 2, 2025, Biennial Election, as presented and discussed. The KPS district representative nominated will</p>

	<p>be Dr. Richard Hodgman and as the alternate. This representative will attend the election meeting at the ISD on June 2, 2025, at 5:30 p.m.</p> <p>Motion Carried 5 to 0 to 1</p> <p>Ayes: Chase Stevenson, Wendy Watson, Dr. Richard Hodgman, Mitch Saxton, Mary Scobey</p> <p>Abstain: Rachael Birgy</p>
d.	<p><i>Closed Session – Attorney Client Privilege Information/Discussion</i></p> <p>Motion by Mary Scobey, support by Chase Stevenson, that the Board of Education moves to go into Closed Session to discuss Attorney Client Privilege Information, as requested by Superintendent Heitmeyer.</p> <p>Time In: 6:30 p.m.</p> <p>Time Out: 7:50 p.m.</p> <p>*No action resulted from closed session.</p> <p>Motion Carried 6 to 0.</p> <p>Ayes: Mary Scobey, Chase Stevenson, Dr. Richard Hodgman, Mitch Saxton, Wendy Watson and Rachael Birgy</p>
10.	Adjournment
	<p>Motion by Wendy Watson, support by Chase Stevenson, to adjourn.</p> <p>Motion Carried 6 to 0.</p> <p>Time adjourned: 7:52 p.m.</p>