



# Kalkaska Public Schools

## Board of Education Regular Meeting - Minutes

Monday, January 15, 2024

Board of Education Room  
315 South Coral Street  
Kalkaska, MI 49646

Members Present: Mary Scobey, Regan Foerster, Dr. Richard Hodgman, Sarah Dudek, Steve Ordway, Wendy Watson and Rachael Birgy

Staff Present: Superintendent, Rick Heitmeyer, Administrator, Ryan Moore and Executive Administrative Assistant, Cari Jo Roberts

Others: None

<b>1. Call to Order</b>	
	The meeting was called to order by Rachael Birgy, at 5:31 p.m.
<b>2. Pledge of Allegiance</b>	
<b>3. Election of Officers</b>	
a.	<b>Office of the President:</b> <i>Nominations will be requested (nominations do not require a second). Voting will take place in the order names are presented and voice votes will be cast.</i>
	President: Rachael Birgy
	Motion by Mary Scobey, support by Steve Ordway, to nominate Rachael Birgy, for the Office of the President.  Motion Carried 7 to 0.
b.	<b>Other Board Officers:</b> <i>Nominations will be requested (nominations do not require a second). When all nominations have been made for each position, nominations will be closed and voting will take place. Voting will take place in the order names are presented and voice votes will be cast.</i>
	Vice President: Regan Foerster
	Secretary: Sarah Dudek
	Treasurer: Mary Scobey
	Motion by Steve Ordway, support by Wendy Watson, to nominate officers as named above.  Motion Carried 7 to 0.
c.	<b>Establishment of Standing Committees:</b> <i>Note: Three members will be needed for each committee with one alternate. The President will ask Board members to state their interest in serving on a standing committee. Per the bylaws, The President is authorized to appoint, as soon after the organizational meeting as practicable, members of the Board to the standing committees where they shall serve a term of one (1) year.</i>
	Personnel: Regan Foerster, Steve Ordway and Rachael Birgy ALT: Wendy Watson

	Public Relations: Dr. Richard Hodgman, Sarah Dudek and Steve Ordway ALT: Mary Scobey
	Finance/Operations:/Policy: Mary Scobey, Wendy Watson and Rachael Birgy ALT: Sarah Dudek
	<p>Motion by Wendy Watson, support by Sarah Dudek, to nominate officers as named above.</p> <p>Motion Carried 7 to 0.</p>
<b>4.</b>	<b>Approval of/Amendment to the Agenda</b>
	<p><i>Approval of Agenda</i></p> <p>Motion by Regan Foerster, support by Steve Ordway, to approve the agenda as presented.</p> <p>Motion Carried 7 to 0.</p>
<b>5.</b>	<b>Public Communication – Persons Wishing to Address the Board</b>
	None.
<b>6.</b>	<b>Consent Agenda Items</b>
	<p><i>Approval of Consent Agenda Items</i></p> <p>Motion by Mary Scobey, support by Steve Ordway, that the Board approves the following consent agenda items:</p> <ul style="list-style-type: none"> <li>a) Designation of Depositories for School Funds</li> <li>b) Authorization of Account Signatories</li> <li>c) Authorization to Deposit Funds and Invest Surplus Funds</li> <li>d) Authorization to Sign Contract/Agreement Documents</li> <li>e) Authorization to Sign Purchase Orders</li> <li>f) Determination of Dates, Times and Locations of Regular Meetings</li> <li>g) Posting of Meetings</li> <li>h) Appointment of Member to County Election Scheduling Board</li> <li>i) Appointment of Legislative Relations Network (LRN) Representative</li> <li>j) Retainer of Legal Counsel</li> <li>k) Approval of the December 18, 2023, Minutes, as presented</li> <li>l) Payment of General, Bond and Athletic fund bills, as presented</li> <li>m) Hiring of Staff (pending cleared background checks): <ul style="list-style-type: none"> <li>· Jamie Hall, Middle School English Teacher</li> </ul> </li> </ul> <p>Motion Carried 7 to 0.</p> <p>Ayes: Mary Scobey, Steve Ordway, Regan Foerster, Dr. Richard Hodgman, Sarah Dudek, Wendy Watson and Rachael Birgy</p>
<b>7.</b>	<b>Report Items</b>
	<p>a. Superintendent’s Report</p> <ul style="list-style-type: none"> <li>· Milk (4)</li> <li>· CIS at KMS (4) (5) (6)</li> <li>· Board Appreciation (4)</li> <li>· Calendar and Negotiations (1) (2) (3) (4) (5) (6)</li> <li>· Bond (6)</li> </ul>

- Strategic Plan (1) (2) (3) (4) (5) (6)
- MSP Bus Inspection (4) (5)

## 8. Discussion Items

- Blinds at KES
- High School Handbook Changes
- Naming of Early Childhood Building
  - Kalkaska Early Childhood Learning Center
  - Lee Sandy Early Childhood Learning Center
  - Cherry Street Early Childhood Learning Center

## 9. Action Items

- Blinds at KES*  
 Motion by Steve Ordway, support by Dr. Richard Hodgman, that the Board of Education approves the purchases of window blinds from Buster Blinds, not to exceed \$37,240, as discussed and presented.  
  
 Motion Carried 7 to 0.
- High School Handbook Changes*  
 Motion by Sarah Dudek, support by Regan Foerster, that the Board of Education approves the High School Handbook changes, as presented.  
  
 Motion Carried 7 to 0.

## 10. Adjournment

Motion by Regan Foerster, support by Steve Ordway, to adjourn.  
  
 Motion Carried 7 to 0.  
  
 Time adjourned: 6:07 p.m.