



Kalkaska Public Schools

Board of Education Annual Budget and Regular Meeting - MINUTES

Monday, June 26, 2023

*315 South Coral Street
Kalkaska, MI 49646*

Members Present: Mary Scobey, Regan Foerster, Dr. Richard Hodgman, Sarah Dudek, Steve Ordway, Wendy Watson and Rachael Birgy (Scobey arrived at 5:45 p.m.)

Staff Present: Superintendent, Rick Heitmeyer, Principals, Arica Zenner, Ryan Moore and Staci Short, Director of Business Services, Jeffrey Scroggins and Executive Administrative Assistant, Cari Jo Roberts

Others: 10

1. Call to Order	
	The meeting was called to order by Rachael Birgy, at 5:00 p.m.
2. Pledge of Allegiance	
3. Approval of/Amendment to the Agenda	
	Motion by Wendy Watson, support by Steve Ordway, to approve the agenda, as amended. **remove handbook from Consent Agenda and add to Discussion Items
	Motion Carried 6 to 0.
4. Public Communication- Persons Wishing to Address the Board	
	· Staci Short
5. Discussion Items	
a.	2022-2023 General, Bond, Athletic, Food Service Fund Year-End and Student Activity Budget Amendments
b.	2023-2024 Original General, Bond, Athletic, Food Service Fund and Student Activity Budgets
6. Closing of Public Hearing	
	Motion by Sarah Dudek, support by Regan Foerster, to close the Public Hearing. Motion Carried 6 to 0. Time closed: 5:42 p.m.
	Continuation of Regular Monthly Business
7. Consent Agenda Items	

Motion by Wendy Watson, support by Regan Foerster, to approve the following Consent Agenda Items:

- Minutes of May 15 and May 23, 2023, as presented
- Payment of General, Bond and Athletic fund bills, as presented
- Hiring of Staff:
 - Samantha Ward, Secondary Music Teacher
 - Jackie Send, Kdg Teacher at Birch Street
 - Vivian Freeman, 1-2 Teacher at Rapid City
 - Jana Dickman, Special Education Teacher at Middle School
 - Remmi King, Boys' and Girls' Middle School Cross Country Head Coach
 - Kirk McKay, High School Math Teacher

Motion Carried 6 to 0.

Ayes: Wendy Watson, Regan Foerster, Dr. Richard Hodgman, Sarah Dudek, Steve Ordway and Rachael Birgy

8. Public Communication- Persons Wishing to Address the Board

- Marge Knable
- Troy Jenkins
- Jeff Sieting
- Bryan Hawkins
- Steve Ordway
- Lauren Clark

9. Student/Staff Recognition

- a. Rick Heitmeyer: Rob Reese, Maintenance Supervisor, Jenny Patton, Food Service Director, Jim Vandefifer, Bus and Mechanics Supervisor and Sam Upthegrove, Custodial Supervisor

10. Report Items

- a. Superintendent Update –
- Strategic Planning Discussion and Determination of August Dates (1) (2) (3) (4) (5) (6)
 - Bond / Buildings Update (6)
 - Principal Retreat (1) (2) (3) (4) (5)
 - PCM – Personal Communication Training (1) (2) (3) (4)
 - Threat Assessment Team (4) (5) (6)
 - IDI Birch Street Traffic Flow Study Follow-Up Update (4) (6)
 - Teen Health Corner E3 Program State of Michigan Audit and Review 97% (4) (5)
 - Library End of Year Update, John Roberts, Kalkaska County Library (1) (2) (3) (4) (5) (6)

11. Discussion Items

- a. 2022 - 2023 General Fund, Food Service and Student Activity Budget Amendments
- b. 2023 - 2024 Original General Fund, Food Service and Student Activity Budgets

c.	Board Policy Packet Approval Vol. 37, No. 2
d.	MHSAA Membership Resolution
e.	Kalkaska Elementary Playground Equipment
f.	Handbooks
g.	Closed Session – Superintendent Evaluation
12.	Action Items
a.	<p><i>2022 -2023 General Fund Year-End Budget Amendments</i></p> <p>Motion by Mary Scobey, support by Wendy Watson, that the Board approves the <i>2022 - 2023 General Fund Budget Amendment</i> resolution, as presented, and thereby adopt the adjusted budget, reflecting \$20,250,000 of revenues and \$20,359,000 of expenditures which results in a net expenditures of \$109,000 from the fund balance.</p> <p>Motion Carried 7 to 0.</p> <p>Mary Scobey, Wendy Watson, Regan Foerster, Dr. Richard Hodgman, Sarah Dudek, Steve Ordway and Rachael Birgy</p>
b.	<p><i>2023 - 2024 General Fund Budget</i></p> <p>Motion by Wendy Watson, support by Steve Ordway, that the Board approves the <i>2023 - 2024 General Fund Budget</i> resolution, as presented, reflecting \$20,075,000 of revenues and \$20,437,000 of expenditures which results in net expenditures of \$362,000 from the fund balance.</p> <p>Motion Carried 7 to 0.</p> <p>Ayes: Wendy Watson, Steve Ordway, Mary Scobey, Regan Foerster, Dr. Richard Hodgman and Rachael Birgy</p>
c.	<p><i>2022 - 2023 Food Service Year-End Budget Amendments</i></p> <p>Motion by Dr. Richard Hodgman, support by Steve Ordway, that the Board approves the <i>2022 - 2023 Food Service Budget Amendment</i> resolution and thereby adopt the adjusted budget, as presented, reflecting \$1,184,000 of revenues and \$1,418,000 of expenditures which results in net expenditures of \$234,000 from the fund balance.</p> <p>Motion Carried 7 to 0.</p> <p>Ayes: Dr. Richard Hodgman, Steve Ordway, Mary Scobey, Regan Foerster, Sarah Dudek, Wendy Watson and Rachael Birgy</p>
d.	<p><i>2023 - 2024 Food Service Budget</i></p> <p>Motion by Sarah Dudek, support by Mary Scobey, that the Board approves the <i>2023 - 2024 Food Service Budget</i> resolution, as presented, reflecting \$1,190,000 of revenues and 1,323,000 of expenditures which results in expenditures of \$133,000 from the fund balance.</p> <p>Motion Carried 7 to 0.</p> <p>Ayes: Sarah Dudek, Mary Scobey, Regan Foerster, Dr. Richard Hodgman, Steve Ordway, Wendy Watson and Rachael Birgy</p>

e.	<p><i>2022 - 2023 Student Activity Year-End Budget Amendments</i></p> <p>Motion by Steve Ordway, support by Sarah Dudek, that the Board approves the <i>2022 - 2023 Student Activity Budget Amendment</i> resolution and thereby adopt the adjusted budget, as presented, reflecting \$415,000 of revenues and \$240,000 of expenditures which results in a net addition of \$175,000 to the fund balance.</p> <p>Motion Carried 7 to 0.</p> <p>Ayes: Steve Ordway, Sarah Dudek, Mary Scobey, Regan Foerster, Dr. Richard Hodgman, Wendy Watson and Rachael Birgy</p>
f.	<p><i>2023 -2024 Student Activities Fund</i></p> <p>Motion by Dr. Richard Hodgman, support by Regan Foerster, that the Board approves the <i>2023 - 2024 Student Activities Fund</i> resolution, as presented, reflecting \$250,000 of revenues and \$250,000 of expenditures which results in expenditures \$0 from the fund balance.</p> <p>Motion Carried 7 to 0.</p> <p>Ayes: Dr. Richard Hodgman, Regan Foerster, Mary Scobey, Sarah Dudek, Steve Ordway, Wendy Watson and Rachael Birgy</p>
g.	<p><i>Board Policy Packet Approval Vol. 37, No. 2</i></p> <p>Motion by Wendy Watson, support by Steve Ordway, that the Board approves the following Board policies: 1615, 2623, 3215, 4215, 5512, 6325, 7434, 7540.02, 7540.03, 7540.04, 8300, 8305, 8315, 8390, 8400, 9160, 9700.01, as presented.</p> <p>Motion Carried 7 to 0.</p> <p>Ayes: Wendy Watson, Steve Ordway, Mary Scobey, Regan Foerster, Dr. Richard Hodgman, Sarah Dudek and Rachael Birgy</p>
h.	<p><i>MHSAA Membership Resolution</i></p> <p>Motion by Steve Ordway, support by Sarah Dudek, that the Board of Education approves the MHSAA Membership Resolution beginning August 1, 2023 through July 31, 2024, as presented.</p> <p>Motion Carried 7 to 0.</p>
i.	<p><i>Kalkaska Elementary School Playground Equipment</i></p> <p>Motion by Regan Foerster, support by Dr. Richard Hodgman, that the Board of Education approves the purchase of playground equipment from Snider Recreation Inc., in the amount of \$83,196, as presented. The funds will be reimbursed by a grant.</p> <p>Motion Carried 7 to 0.</p>
j.	<p>Closed Session – Superintendent Evaluation</p> <p>Motion by Steve Ordway, support by Wendy Watson, that the Board moves to go into closed session to discuss the superintendent’s evaluation.</p> <p>Motion Carried 7 to 0.</p>

	<p>Time Going into Closed Session: 6:44 p.m. Time Out of Closed Session: 8:18 p.m.</p> <p>Ayes: Steve Ordway, Wendy Watson, Mary Scobey, Regan Foerster, Dr. Richard Hodgman, Sarah Dudek and Rachael Birgy</p>
13.	Action Item
	<p>Motion by Regan Foerster, support by Mary Scobey, that the Board of Education rates and evaluates Superintendent, Rick Heitmeyer, with a highly effective rating.</p> <p>Motion Carried 7 to 0.</p> <p>Ayes: Regan Foerster, Mary Scobey, Dr. Richard Hodgman, Sarah Dudek, Steve Ordway, Wendy Watson and Rachael Birgy</p>
14.	Adjournment
	<p>Motion by Regan Foerster, support by Steve Ordway, to adjourn.</p> <p>Motion Carried 7 to 0.</p> <p>Time adjourned: 8:20 p.m.</p>