



# Kalkaska Public Schools

*Board of Education Regular Meeting – MINUTES  
Monday, December 18, 2023*

Members Present: Rachael Birgy, Regan Foerster, Mary Scobey, Sarah Dudek, Steve Ordway and Wendy Watson

Staff Present: Superintendent, Rick Heitmeyer, Director of Business Services, Jeffrey Scroggins, Human Resource Director, David Alan Tucker, Administrators, Scott Morey, Ryan Moore and Aaron Ostrander, Executive Administrative Assistant, Cari Jo Roberts

Others: 4

<b>1. Call to Order</b>	
	The meeting was called to order by Rachael Birgy, at 6:00 p.m.
<b>2. Pledge of Allegiance</b>	
<b>3. Approval of/Amendment to the Agenda</b>	
	<p>Motion by Wendy Watson, support by Mary Scobey, to approve the agenda as amended. *Added Courtney Kuhn, Food Service Assistant</p> <p>Motion Carried 6 to 0.</p>
<b>4. Consent Agenda Items</b>	
	<p>Motion by Regan Foerster, support by Steve Ordway, to approve the following Consent Agenda Items:</p> <ul style="list-style-type: none"> <li>· Minutes of November 20, 2023, as presented</li> <li>· Payment of General, Bond and Athletic fund bills, as presented</li> <li>· Hiring of Staff (pending cleared background checks) <ul style="list-style-type: none"> <li>· Riley Vyverberg, Full Time Buildings and Grounds</li> <li>· Barbara Kooistra, Food Service Assistant</li> <li>· Kortney Way, Birch Street Paraprofessional</li> <li>· Lisa Stuemke, HS Drop Out Prevention Coordinator, (currently a para)</li> <li>· Ken Baker, 6<sup>th</sup> Grade Boys’ Basketball Coach</li> <li>· Courtney Kuhn, Food Service Assistant</li> </ul> </li> </ul> <p>Motion (Carried/Failed) _____ to _____.</p>
<b>5. Staff or Student Presentation</b>	
	<ul style="list-style-type: none"> <li>· Presentation by Kalkaska Middle School Principal, Scott Morey: KMS Middle School Teacher, Heather Reust</li> </ul>
<b>6. Public Communication- Persons Wishing to Address the Board</b>	

<b>7. Superintendent Update</b>	
	<ul style="list-style-type: none"> <li>· Construction Update (6)</li> <li>· Safety (4) (5) (6)</li> <li>· Community kindness – Dressing Up as Elves for the Christmas in Kalkaska (4) (5)</li> <li>· Northwest Ed Board Workshop Information( 4) (5) (6)</li> <li>· Samantha Wagner, Heather Reust and Andy Henderson, Michigan Teacher of the Year Nomination (4) (5)</li> <li>· December 1<sup>st</sup> Staff Professional Development – Admin Training on PowerSchool: NWE, Dottie Mepham (1) (2) (3)</li> <li>· Jeffrey Scroggins, Continuing Education Certification (6)</li> <li>· January 2024 Board Meeting – Organizational Meeting Reminder</li> </ul>
<b>8. Discussion Items</b>	
a.	Kalkaska Elementary School Playground Equipment
b.	Bond Construction Bid Awarding
c.	Neola Update Volume 38, No. 1
d.	Building Level Principal Reports
e.	Closed Session – Safety Procedures
<b>9. Action Items</b>	
a.	<p><i>Kalkaska Elementary School Playground Equipment</i>  Motion by Mary Scobey, support by Steve Ordway, that the Board of Education approves the purchase of playground equipment from Snider Recreation Inc., in the amount of \$144,569, as presented. This will be paid for with grant monies.</p> <p>Motion Carried 6 to 0.</p>
b.	<p><i>Bond Construction Bid Awarding</i>  Motion by Wendy Watson, support by Sarah Dudek, the Board of Education received competitive bids on December 11, 2023. Taking into consideration the recommendation of its construction manager, the Board has determined that the contractors in the attached list are the lowest responsible bidders for each respective bid category, and the Board authorizes the Superintendent or his/her designee to enter into contracts with each such bidder in accordance with the submitted bids and the relevant bid documents.</p> <p>Motion Carried 6 to 0.</p>
c.	<p><i>Neola Update Volume 38 Number 1</i>  Motion by Regan Foerster, support by Steve Ordway, the Board of Education approves the Neola Policy Update Volume 38, No. 1, as presented.</p> <p>Motion Carried 6 to 0.</p>
d.	<p><i>Closed Session – Safety Procedures</i>  Motion by Sarah Dudek, support by Steve Ordway, the Board of Education goes into closed session to discuss safety procedures, as requested by Rick Heitmeyer.</p>

	<p>Time start: 6:32 p.m.</p> <p>Time end: 6:52 p.m.</p> <p>Motion Carried 6 to 0.</p> <p>Ayes: Sarah Dudek, Steve Ordway, Mary Scobey, Regan Foerster, Wendy Watson and Rachael Birgy</p> <p>*No action resulted from closed session</p>
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<b>10.</b>	<b>Adjournment</b>
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	<p>Motion by Steve Ordway, support by Wendy Watson, to adjourn.</p> <p>Motion Carried 6 to 0.</p> <p>Time adjourned: 6:52 p.m.</p>
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